

**Parks and Recreation Commission Meeting**  
**Meeting Minutes**  
**December 14<sup>th</sup>, 2023**

- **Call to Order:** Meeting was called to order at 7:48am. The meeting was held in person in the Pavilion at the Ice Arena. Members Present: James Ulchaker, Diana Leitch, Dave Furry, Amy Massad. Also present: Bob Holub, Krissie Miller, Jason Frolo and Erica Garland.
- **Approval of Minutes:** Minutes from October 12<sup>th</sup>, 2023, were approved as submitted by two members that were present, Diana Leitch and Dave Furry. Bob Holub was also present and agreed that the minutes were accurate. Minutes from November 9<sup>th</sup>, 2023, were approved as submitted. Motioned by Diana Leitch and seconded by Dave Furry for both.
- **Fees for Approval:**
  - 1. Fall Baseball League:** a new program of fall baseball for the 11-12 age division and possibly 9-10 age division. Sundays at Elmwood Park, July 28- September 22. 7 regular season games and 2 weeks of playoffs. Inhouse league. Proposed fees: Mem: \$140/Res: \$150/ NR: \$160  
**Fees were approved with a provision that Nonresidents cannot register until a proposed date to allow residents first chance. Motion from James Ulchaker and seconded by Dave Furry**
  - 2. Cavalittles Basketball Skills Program:** A new instructional basketball program for kids in kindergarten- 2<sup>nd</sup> grade. The program is run by Jr. Cav's instructors. 6-8-week program for 45-60 minutes each class. Saturdays in spring. Proposed fees: (depending on chosen time, number of classes and options offered; t-shirt/jersey/cavs ticket) Mem: \$75-\$115/ Res: \$85-\$125/ NR: \$95-\$135.  
**Fees were approved with a motion from Diana Leitch and seconded by Dave Furry.**
  - 3. Youth Football Clinics:** two different clinics will be offered before the football season starts. 1. Spring Skills Clinic- indoor skills (Force) for K-2<sup>nd</sup>. (2 classes per week for 4 weeks) 2. Quarterback Skills Clinic- (2 classes per week for 4 weeks) at RRHS for 3<sup>rd</sup>-6<sup>th</sup>. Proposed fees: Mem: \$60/ Res: \$70/ NR: \$80.  
**Fees were approved with a motion from Diana Leitch and seconded by Amy Massad.**
- **Civic Center Report:**
  - **Membership Monday-** Nov 27<sup>th</sup>, we sold 489 packages that day which included civic center membership, outdoor pool membership, ice rink membership, 4 kids cove annual passes and 25 annual flex passes. A very long line but successful and people were pleased. Have looked into different ways to make the lines move faster and having donuts and coffee, maybe having a kid's station (babysitting) during the waiting period. We would like to keep the whole process under 20 minutes. Total membership revenue for that day was around \$97,000, which is the highest we have hit in one day. \$132,000 total revenue for that day included the first day of lacrosse sign ups.

- **Membership rates**- rates are going up and hours will be extended starting January 2<sup>nd</sup>. Currently the new hours will be Monday- Thursday open until 9pm. For the time being we will just extend it for 4 hours now. Possible expansion next fall for weekends and the pool. Amy asked about an earlier start to Sunday's. We are looking into it for the next phase of expansion. Almost back to pre-Covid hours.
- Youth basketball has started practices, still taking registrations for middle school but are currently 5 teams ahead of where we were last year. Adult volleyball registration has started, learn to swim registration starts on Monday. Ski club registration is closed, and we have 106 participants, starting January 11<sup>th</sup>. We just ran a Parents Night Out for 32 kids last Friday, and a yoga retreat at Elmwood Cabin with 12 participants.
- **Director's Report: Holiday events:** went great! Friday night was the tree lighting and an outdoor movie, Saturday evening was the Santa parade and street dance. Families really enjoyed it and stayed until it was over at 7pm. We are meeting today with Old Detroit merchants, Richard Marquard and Bill Brink, to recap and start to prepare for next year. Possible to move the tree lighting all down on Old Detroit. **Summer Plans:** we are looking to change event planning to 3 large events at City Hall Complex held once a month in June, July and August. Teaming up with merchants and having the larger bands, with food trucks and a theme for each month. Looking to do a 5k in June, kid events, etc. **Capital Projects:** meeting on December 1<sup>st</sup> to discuss what is needed. Pool improvements is the biggest investment and time commitment, looking to resurface the outdoor pool, new water feature and a new lobby. We will start as soon as possible. Martin Park playground was passed on Monday in council, and we will do the purchase order Jan. 2<sup>nd</sup>. Tri- City Park- new playground has 3 proposals. The other communities will help in choosing. The Youth Hockey Board would like to extend an invite to the Commission for their board meeting on January 10<sup>th</sup>, 2024. It will be held in the Ice Rink Pavilion.
- **Old Business:** we did not find the proper way to approve minutes with less than 3 members present. Term Dates for current members: Dave Furry and Diana Leitch are rolling off now. James Ulchaker rolls off Dec. 2024; Amy Massad is Dec. 2025 and Joe Roszak is Dec. 2026
- **New Business:** Mayor Pam Bobst will be present at the January meeting to swear in the new commission members.
- **Adjournment:** Meeting was adjourned at 8:38am, motioned by Dave Furry and seconded by Diana Leitch.