



## Recreation Department

# Instructor – Ice Rink, Learn-to-Skate

Mayor Pamela Bobst

Reports To: Program Supervisor & Rec. Program Coord.  
Shift: Weekday Evenings, Friday Mornings and Weekends

Salary: D.O.Q.  
FLSA Status: Exempt

### Position Overview:

Under general guidance of the Program Supervisor and Recreation Programs Coordinator, the Learn to Skate Instructor provides professional skating instruction, customer service and assists the Learn to Skate Program Supervisor as needed. The work is performed in an ice arena environment where the employee is not generally exposed to adverse weather conditions. Work generally requires the ability to stand for periods of up to 2-3 hours, lift approximately 20 pounds, kneel down and assist children who have fallen down on the ice.

### Duties:

#### 1. Skating Instruction and Customer Service

90%

- Provide professional skating instruction according to Learn to Skate USA standards.
- Assist and/or lead group lessons.
- Provide excellent customer service to all Hamilton Ice Arena patrons.
- Present a positive image and conduct oneself in a professional manner as a representative of Hamilton Ice Arena and the City of Rocky River Recreation Department.
- Provide a safe and fun environment for all skaters.
- Report for scheduled shift fifteen (15) minutes prior to start time in appropriate attire and obtain approval from Program Supervisor for schedule changes/requests of time off.
- Participate in staff meetings, orientations, and/or training sessions as required.
- Evening and weekend work required

#### 2. Miscellaneous

10%

- Attend all staff meetings
- Other duties as required/assigned.

*\*Denotes essential function of the job*

### Minimum Qualifications:

- Must be at least 15 years of age.
- Good communication skills as well as leadership qualities and public relations skills.

Position will be posted until filled. Applications may be obtained at [http://s500873721.onlinehome.us/hr\\_docs/employment\\_application.pdf](http://s500873721.onlinehome.us/hr_docs/employment_application.pdf) or at Rocky River City Hall. **Submit completed application, cover letter and resume**, Monday through Friday, 8:30 a.m. to 4:30 p.m. at:

**Michael T. Greco, Director  
Human Resources Department  
City of Rocky River  
21012 Hilliard Boulevard  
Rocky River, OH 44116**

The City of Rocky River is an Equal Opportunity Employer